



Reference no

Log no  
Agenda Item  
No.8i

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Keevil Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	To undertake repairs to the village playing field fencing.
Where will your project take place?	Keevil village playing field
When will your project take place?	Within the next month
How many people will benefit from your project?	Large proportion of village
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	The present community plan does not explicitly include Keevil however this links to sport and health and reducing antisocial behaviour and crime

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The Parish Council is responsible for the village playing field and looks to maximise its use for both children/young persons and older residents alike. Active participation in sport has an effect of improving health and the issue of children/young person having access to facilities is important.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The responsibility of maintaining the playing field is an ongoing requirement and the council discovered that a section of the fencing was requiring replacement adjacent to resident's homes that overlook the playing field. The residents did not see it their responsibility to replace this so this has fallen on the council. In order to safeguard the users of the field and at the same time protect the residents gardens from balls etc, it was felt necessary to replace this fencing. After discussion with a representative of the Area Board, the parish council was recommended to seek funding from the board. At this time Keevil Parish Council is exploring an additional scheme for the playing field which encourages great inclusiveness and at the same time secures the safety of young persons from frequenting on the highway. The council would prefer to dedicate its funds to this project (which will be in excess of £1000) rather than this maintenance.

**Any other information about your project.**

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="5"/>	<b>Female</b>	<input type="text" value="2"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Keevil Parish Council has responsibility for the playing field and its equipment and this will be absorbed into the ongoing budget.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would look to seek alternative funding routes

**How will you know whether your project has made a difference in the community?**

When the fencing is in place and the tarnished image is overcome and there are no ongoing comments from the community.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:** MARCH

**Year:** 2010

**A - Total income:**

£8,336

**B - Minus total expenditure:**

£8,112

**Surplus/deficit for year: (A minus B)**

£ 224

**Free reserves held:**

£6,978

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Chain Link Fencing	£160	Own fundraising/reserves	£
Concrete Posts	£155		£
Gravel, Cement etc	£39	Parish/town council	P £331
Straining Wire	£45		£
Eye Bolts	£12	Trusts/foundations	£
Labour	£250		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£661</b>	<b>Total Project Income</b>	<b>£331</b>

<b>Total project income B</b>	<b>£331</b>
<b>Total project expenditure A</b>	<b>£661</b>
<b>Project shortfall A – B</b>	<b>£330</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£330</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The village playing field is used widely in the village either on an ad hoc basis by children and families or on more organised occasions by the village school

**b) How does your project work to promote inclusion, participation and good community relations?**

All too often children going about villages and streets are accused on being up to no good. Some of this is due to inadequate facilities and this bid looks to encourage greater use of the facility and make the experience safe. In addition, it provides greater reassurance to local residents.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 23/10/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**